

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

12th JUNE 2017

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD AT THE CAMERON BUSINESS CENTRE, JERRAMUNGUP ON MONDAY 12TH JUNE 2017.

AGENDA

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9:04am.

2. RECORD OF ATTENDANCE

Brent Bailey	Chief Executive Officer
Ashley Peczka	Community Emergency Services Officer
Vivienne Gardiner	Bushfire Risk Mitigation Officer
Peter Masters	Parks & Wildlife
Stephen Wadsworth	Shire Ranger
Martin Cramps	WAPOL Jerramungup
Danielle Wisewould	St John Ambulance
Adam Smith	District Emergency Management Adviser
Cr Robert Lester	Shire President
Dave Edwards	Chief Bushfire Control Officer

3. APOLOGIES

Neville Blackburn	Dept Children Protection & Family Services
Jo Cramps	WAPOL Jerramungup
Charmaine Solomon	Deputy Chief Executive Officer
Tim Wall	DFES Area Officer
Deidre Louw	Jerramungup Nursing Post
John Iffla	OIC Bremer Bay VFES
Vince Hilder	Parks & Wildlife
Melanie Haymont	Bushfire Risk Planning Coordinator
Keith Ohlsen	DAFWA – Katanning

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 13th March 2017 be confirmed.

Moved - Danielle Wisewould / Seconded - Martin Cramps

That the Minutes of the meeting held 13th March 2017 be confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. CORRESPONDENCE

- 6.1 Inwards – OEM Newsletter May 2017
- 6.2 Inwards – SEMC Communique May 2017

7. ITEMS FOR DISCUSSION

7.1 Discussion Paper – Recovery Communications

Mr Ashley Peczka advised that the Shire received a letter from the State Emergency Public Information Coordinator advising WA Police have applied for external funding for a Recovery Communications project. If approved, the project aims to research and develop new ways Local Governments can access state level media options to assist in recovery communications.

See attachment 7.1: Discussion Paper - Recovery Communications

Mr Brent Bailey he has already replied to the Letter from the State Emergency Public Information Coordinator in favour of any further assistance in terms of media personnel drafting up media releases and should include options within Recovery guidelines.

7.2 Risk Assessment Work Shop

After Round Table Reports were completed, Mr Adam Smith conducted a Risk Statement Workshop on Biosecurity with the Committee on the scenario of Foot & Mouth Disease (FMD) outbreak within the Shire of Jerramungup.

See Attachment 7.2 - Risk Statement - Biosecurity - Jerramungup

8. ROUND TABLE

8.1. Vivienne Gairdner, Bush Fire Mitigation Officer

- Presented Bushfire Risk Management Plan to council
- Completed Bremer Bay burn last week
- As of 30th June project funding will cease and will be replaced with monthly extensions until September when State Government hands down budget

8.2. Steve Wadsworth, Shire Ranger

- Completed driveway inspections around Point Henry

8.3. Martin Cramps, WAPOL Jerramungup

- Targeting Department of Correction Services to complete painting of kerb numbers around Bremer Bay

8.4. Dave Edwards, Chief Bushfire Control Officer

- Reappointed as CBFCO
- Couple of serious fires in the Pallinup and Needilup
- Camp Fire policy has been endorsed by BFAC for council to consider

8.5. Peter Masters, Parks & Wildlife

- See attachment 8.5 - Parks and Wildlife Report

8.6. Danielle Wisewould, St John Ambulance

- Careflight trauma training with SJA/DFES to be held in Bremer Bay
- Mass Casualty training in Jerramungup for July

8.7. Robert Lester, Shire President

- Water bombing turnaround facility at the Bremer Bay airstrip has been completed.

8.8. Ashley Peczka, Community Emergency Services Officer

- Annual reporting to OEM is nearly completed
- Have had LGIS completing Risk Assessments of various camping areas for the Camp Fire policy
- Soon to commence annual servicing of Fire Truck

8.9. Brent Bailey, Chief Executive Officer

- Upgrade of Pt Anne Rd, after St John Ambulance van shut down due to corrugation of road

9. NEXT MEETING

The next LEMC meeting is to be held Monday 11th September 2017, Bremer Bay Town Hall

10. CLOSURE

The Chairman declared the meeting closed at 10:39am.